

Planning Council



Mark Kezios, Chair

Thursday, January 14, 2010
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
Ground Floor, Large Conference Room

4041 North Central Avenue
Suite 1400 • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

In Attendance

Committee Members AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence

AT	Barr Jenkins	AT	Carol Williams	AT	Charlton Wilson	AT	Cheri Tomlinson
AT	Claire Sinay <i>alt: Maureen Sharp</i>	EX	Colin Sheffield	EX	Corey Boyette	AT	Dan Lindell
AT	David Aguirre	AT	Daniel Ruacho	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Deborah Frusciano <i>alt: Kimberley Bickes</i>
AT	Dennis Vanegas	AT	Eric Moore	AT	Jared Vega		
EX	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Larry Stähli	AT	Lucio Amado	AT	Maclovio Morales	EX	Mark Kezios
EX	Mary Rose Wilcox <i>alt: Terri Leija</i>	AT	MiAsia Pasha	AT	Michael Bryson	AT	Michelle Barker
EX	Miguel Garruna	AT	Randall Furrow	EX	Regina Lechuga <i>alt: Abdul Hasan</i>	AT	Ron Hill
EX	Stephen O'Dell						

Guests

Daniel R. Tarajcak	Scott Haverstock	Rob Bailey	David Dube
Michelle La Mendola	Judy White		

Administrative Agent Staff

Rose Conner	Jennifer Hawkins	Kenneth Leighton-Boster	Otis Evans
Dyle Sanderson	Carmen Hair	Vicki Jaquez	

Support Staff: John Sapero

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Vice Chair Larry Stähli called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Larry Stähli determined that quorum was established with 16 of 31 members present at 5:05 pm.

Review of the minutes and action items from the prior meeting

Participants silently reviewed the summary minutes from the December 10, 2009 meeting. No corrections were voiced.

MOTION: Randall Furrow moved to approve the minutes as presented. Ron Hill seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Presentation: Recommendations for New Members and Reappointments

Randall Furrow presented the following individuals for appointment/reappointment to the Planning Council:

Reappointments

- | | |
|---------------------|----------------------|
| • Barr Jenkins | General Public |
| • Cheri Tomlinson | Service Provider |
| • Claire Sinay | Institutional Member |
| • Deborah Frusciano | Service Provider |
| • Maclovía Morales | Service Provider |
| • Mark Kezios | Institutional Member |
| • MiAsia Pasha | General Public |
| • Miguel Garruna | General Public |

MEETING MINUTES *continued*

Alternate Reappointments

- Boni Lowney for Cheri Tomlinson
- Kimberley Bickes for Deborah Frusciano
- Yvette Madero for Maclovía Morales

New Members

- Andrew Cheyvollier General Public
- Don Welsh General Public
- Richard Burrell Institutional Member
- Robert Solis General Public

MOTION: Eric Moore moved to approve the membership recommendations via secret ballot. Jared Vega seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Ballots were distributed to all Planning Council members.

Administrative Agent update

Rose Conner discussed:

- On December 15th, HRSA notified the Administrative Agency that the new deadline for the MAI grant application was Friday, January 15th. Duane Taylor from the Taylor-Wilkes group assisted the AA's office with the completion of the grant, which will be submitted on-time
- If approved later in the agenda, a \$250,000 carryover request will be submitted to HRSA. The full amount has been requested to be utilized to fund Part B/ADAP services
- The Inter-Governmental Agreement between ADHS and the AA's office has been approved by the Maricopa County Board of Supervisors. This agreement will allow the transfer of Part A funds to the ADAP program
- The Direct Dental provider has nearly 130 people in service and is outreaching to more clients
- The impact of HB 2008, which requires government workers to report undocumented individuals who present themselves for government-funded services, is being reviewed by the County
- The AA will request final reallocations at the February meeting

MiAsia Pasha asked if information included in the MAI grant application could be shared with other entities. Rose Conner replied that there were no issues sharing this information.

MEETING MINUTES *continued*

Chair update

Larry Stähli discussed that the revised Planning Council Bylaws have been approved by the Maricopa County Board of Supervisors.

Reallocations

Jared Vega provided an overview of the reallocations recommended by the Allocations Committee:

- \$80,000 from Primary Medical Care to Oral Health services
- \$118,747 from unallocated funds to Part B pharmaceuticals

Additionally, the following actions were recommended for approval:

- Approve a directive to request up to 5% in carryover funding from HRSA
- Approve the submission of a re-budgeting memo to HRSA requesting permission to reallocate more than \$250,000 to service categories per Planning Council directives

MOTION: MiAsia Pasha moved to approve the recommended reallocations, as presented. Debby Elliott seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MOTION: MiAsia Pasha moved to approve the recommended actions, as presented. Charlton Wilson seconded.

DISCUSSION: Michael Bryson asked for clarification of the submission of the re-budgeting memo. Rose Conner related that HRSA now requires grantees to submit this memo to notify them when more than \$250,000 has been reallocated between service categories.

OUTCOME: The motion passed.

ANNOUNCEMENT: Randall Furrow announced that all members presented for reappointment and new membership were approved via confidential ballot.

MEETING MINUTES *continued*

Discussion and Open Nominations: 2010-2012 Executive Committee Elections

Larry Stähli provided an overview of the Executive Committee offices that were available and asked for nominations for these positions.

Randall Furrow was nominated for Vice Chair, and accepted the nomination.

Jared Vega was nominated for Planning Council Chair, and accepted the nomination.

MiAsia Pasha nominated herself for one of the Positive Community Representative positions.

Larry Stähli relate that additional nominations could be emailed to Planning Council Support.

Committee Reports

Allocations: No update was provided.

Community Health Planning & Strategies: Larry Stähli discussed the committee met with the consultants for the EMA-wide Needs Assessment. The needs assessment will start in February.

Membership: Randall Furrow discussed Daniel Ruacho had joined the Membership Committee.

Rules: No report was voiced.

Standards: Claire Sinay discussed the committee continues to revise the Outpatient Ambulatory Medical Care standards of care.

Education & Empowerment: MiAsia Pasha discussed that a Learn+Link+Live event is scheduled for March 13. An event focusing on women's issues is planned for May.

Update: Ryan White Parts B, C and D

Part B

Michael Bryson discussed the Part B office was preparing their next grant application. Additionally, Part B received technical assistance regarding service provider accounting and cost principles, and other grant requirements. Further training for data management, contracts monitoring and quality management will begin shortly.

PART C

Eric Moore discussed that the McDowell Clinic 20th Anniversary Celebration will occur on Friday, February 12th at 3:00 pm. Additionally, the McDowell Clinic will transition to electronic medical records beginning February 15th. During the initial transition, the clinic hours will be limited.

MEETING MINUTES *continued*

PART D

Cheri Tomlinson discussed that the Part D application is being completed. A retention specialist has been hired at McDowell Clinic. Dr. Post will be attending the CROI HIV conference. Barbara Rosa, a quality management consultant, will meet with all of the Ryan White Parts regarding quality assurance.

Current Event Summaries

Deborah Frusciano discussed that AHCCCS is no longer enrolling children in the Kids Care program. Additionally, if a child falls off enrollment, they will not be able to reapply. Deborah asked everyone who manages clients to communicate to them the importance of remaining on top of their eligibility renewal deadlines.

Jared Vega discussed that the Council's Leadership Academy was going well. Additionally, Michelle Barker and Charlton Wilson have decided to not seek reappointment to the Council and will leave the membership at the end of February.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 5:50 pm.